

### Default Question Block

#### Q1. SP2024 USRF--Undergraduate Summer Research Fellowship Application

Dear Student Applicant: The USRF application asks you to provide some personal information that might seem unrelated to your motivation and competence to conduct undergraduate research. The personal information (e.g., gender and ethnicity, whether or not you are a transfer student, and how many hours you work each week) is for OUR's own research—it will help the Office of Undergraduate Research to evaluate the impact of the program on students with widely varying backgrounds and characteristics. It is not part of our review process and will have no bearing on your chances of receiving a USRF award

#### Student contact information:

Student name	<input type="text"/>
Banner ID	<input type="text"/>
Student academic department	<input type="text"/>
Student BSU email	<input type="text"/>
Student cell phone number	<input type="text"/>
Date of birth (MM/DD/YYYY)	<input type="text"/>
Gender	<input type="text"/>
Do you require Summer 2024 on-campus housing [BSU-STAC accommodation] (Y/N)?	<input type="text"/>

#### Q2. Please indicate your ethnicity:

- ☐ African American/Black
- ☐ American Indian/Alaskan Native
- ☐ Asian
- ☐ Filipino(a)
- ☐ Hispanic/Latino(a)
- ☐ Mixed Ethnicity
- ☐ Pacific Islander/Native Hawaiian
- ☐ White

Q3. Student academic/work information (Note: The Director of the Office of Undergraduate Research will use SUNY DegreeWorks to obtain a semester-by-semester list of courses and grades. This information will only be used by the members of the faculty committee that review USRF applications):

Academic major

Current class level (the USRF program is limited to undergraduates at the sophomore/junior/senior level)

Number of academic credit hours completed by the end of Fall 2023 semester (do not include current semester courses)

Are you a transfer student? (Y/N)

Expected graduation date (mm/yyyy)

GPA (overall)

GPA (academic major)

Number of hours you work each week (please include Work-Study and any on-/off-campus jobs)

Degree of certainty about academic/career plans (Very certain, somewhat certain, somewhat uncertain, very uncertain)

Q4. Is there anything you would like to tell us about your academic/career plans and how certain you are about those plans?

Q5. Faculty Mentor information

Faculty Mentor name

Faculty academic department

Faculty BSU email (complete address -- please double-check for accuracy!)

Faculty office phone

**Part A: To be completed by Student USRF2024 applicant.**

Q6. Part A: Student Project Information

Note to Student applicant: After you have completed all Part A-Questions #6-11 *below*, please click final blue arrow button to send your application to your Faculty Mentor for approval.

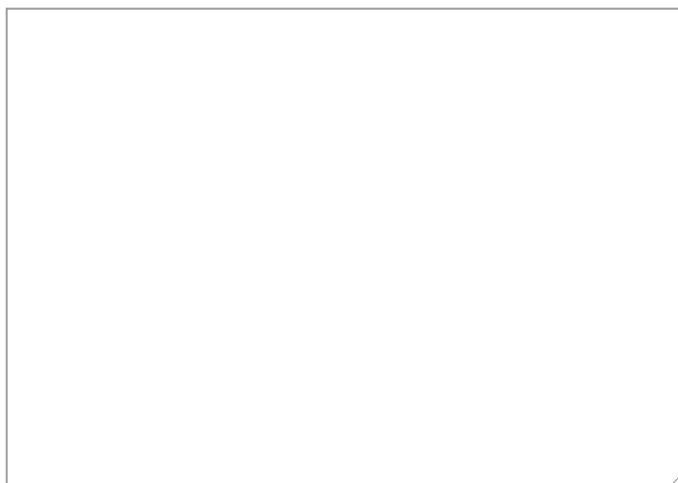
It is highly recommended that the Student applicant directly contact their Faculty Mentor to be sure they have received the automated message that contains an access link for the required approval of your application. If your Faculty Mentor cannot access the application, they should email <guzskic@buffalostate.edu>.

Title of proposed USRF Research/Creative activity:

Q7. Description of your proposed USRF project (up to 500 words):

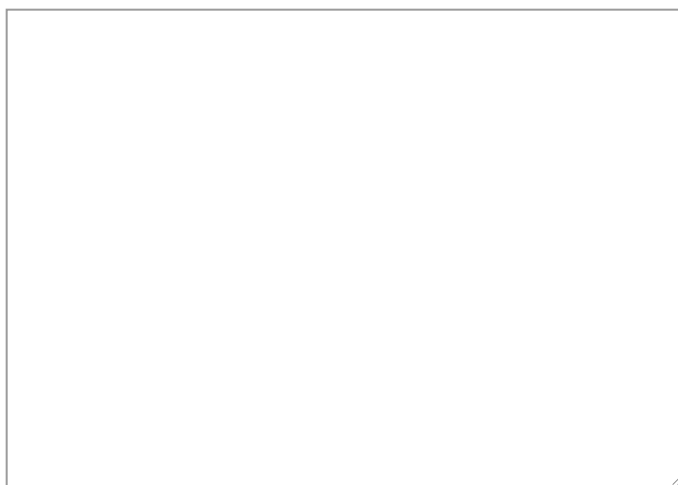
Q8. Significance of your proposed USRF project to advancing knowledge in the discipline and/or creating a new work of art (up to 200 words):

Q9. Please provide background information that offers a context for your proposed project and helps others to understand related work that has been done that informs you about your project. For example, are you trying to apply a particular method or technique to address an unanswered question in your field or are you exploring a particular technique to create a new work of art? (up to 500 words):



Q10. Describe the approach/methodology you will use to carry out your proposed USRF project. Explain why this is a reasonable approach that should result in a high likelihood of a successful outcome (up to 500 words):

NOTE: If you plan to conduct e-interviews, surveys, and/or other research activities with human subjects, research using animal subjects, or research activities using controlled substances or hazardous materials, please discuss in advance with your Faculty Mentor to complete required BSU-IRB (Institutional Review Board) compliance procedures before beginning your proposed activity.



Q11. If you receive a USRF award for Summer 2024 (check one box below that indicates your best intention).

Note: If you select choice 2 or 3, we recommend that you meet with your Faculty Mentor to discuss how your part- or full-time summer job will impact your schedule and your ability to conduct eight (8) weeks of full-time research/creative activity.

Then click the blue button (bottom *right*) to submit your USRF application to your Faculty Mentor for the required approval.

- ☐ I do not plan to work during the summer and will devote full-time to my project.
- ☐ I plan to have a part-time job and spend up to 25 hours each week working.
- ☐ I plan to have a full-time job and spend more than 25 hours each week working.

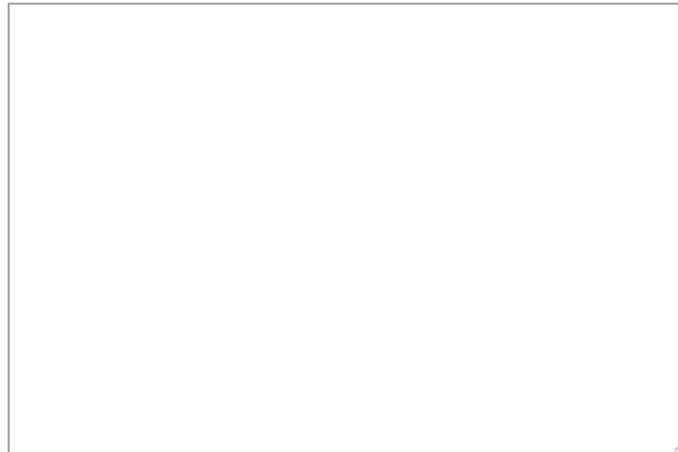
**Part B: To be completed by Faculty Mentor**

Q12. Part B-Faculty Mentor section

Please indicate your BSU School:

- ☐ EDU
- ☐ SAS
- ☐ SOP

Q13. Describe how you plan to mentor (support) your student throughout the proposed activity. Please be very specific on how many times per week you plan to meet and how you will monitor your student's progress. If the project involves research requiring IRB compliance review (see <https://tlc.buffalostate.edu/five-things-know-about-institutional-review-board-irb>), your statement must contain a timeline for review. No OUR funding can be released until any required IRB review is completed, resulting in a determination of "Exempt" or "Approved" for the project (up to 500 words).



Q14. The USRF program is designed for frequent one-on-one interaction between the Student Fellow and Faculty Mentor. If either of you plans to be offline or spend periods of time away from the WNY region during the funding period, describe how your mentoring plan will address this.

A large, empty rectangular box with a thin black border, intended for a written response. A small diagonal line is visible in the bottom right corner of the box.

Q15. The Student Fellow is expected to devote a minimum of eight weeks to full-time research/creative activity. If your student plans to work during the summer, describe what arrangements you have made with the student and how the part-time or full-time job impacts the student's ability to complete the proposed project.

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Q16. Provide a description (1000 word maximum) of your professional accomplishments, including any previous and current scholarly activities that include undergraduate students. If you have previously served as a Faculty Mentor on a USRF award project, please provide: student name(s), brief description of the project(s), and outcome(s) (e.g., presentations, publications, performances, or other scholarly/creative activities that resulted, including presentations made during BSU's annual Student Research and Creativity Conference). Please do not include an extensive listing of your presentations/publications; summarize your scholarly work instead.

Q17. Faculty Mentor recommendation

Please provide a letter of recommendation (.doc, .docx, or .pdf format only) for your student: Include details/length of your academic association and your assessment of the student's prior preparation and ability to complete the proposed project.

After you upload your letter, please click the blue button (bottom *right*) to submit Part B-Faculty Mentor application approval.